

MEETING OF MAYOR AND COUNCIL MINUTES-OCTOBER 19, 2022 7:00PM

*MEETING CALLED TO ORDER – SALUTE TO THE FLAG – MOMENT OF SILENCE Mayor Slavicek called the meeting to order at 7:01pm. All in attendance stood and Pledged Allegiance to the Flag. A moment of silence was observed for the men and women in our military protecting our freedom.

*CALLING OF THE ROLL:

Mayor Slavicek
Councilman Reid
Councilman Dzingleski
Councilman Duffy

Councilman Karczewski – absent

Councilman Stasi

Also in attendance was Business Administrator Salvatore Masucci and Borough Attorney Joseph Youssouf.

*OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

*PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules of Govern adopted on January 4, 2022. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with intent to harass will be tolerated. If such behavior occurs, then that individual

member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

Heather Appar from Tetra Tech spoke about the NJOEM FEMA grant application process, timeline, and homeowner and municipality responsibilities for home elevation.

*ACCEPTANCE OF MINUTES – September 21, 2022

MOTION – Councilman Duffy SECONDED – Councilman Reid

ABSTAINED – Councilman Dzingleski and Councilman Stasi

ROLL CALL: 2-0

*CONSENT AGENDA

Report of Municipal Clerk, Tax Collector

RESOLUTIONS:

2022- 137: Authorization for Partial Payment No. 2 Maple Street

138: Payment of Bills

139: Request for Proposal for Engineering Firm

140: Waiving of Type 1 Permit Fees

141: Appointee for Legalized Games of Chance Control Commission

MOTION – Councilman Dzingleski

SECONDED - Councilman Reid

ROLL CALL: 4-0

*REPORTS - Mayor, Committees, Attorney, Administrator

Mayor Slavicek stated on behalf of himself, Council, and Administration he would like to extend his sincere condolences to the Sinagra family. On October 28th from 7-10pm is the Hayrides and Bonfire community event. Coffee with the Council will be November 12th at 9:00am at the Community Center. Holiday events will be coming up in December.

The Mayor and Councilman Karczewski met with the Jamesburg Police Department for public safety updates. The Jamesburg Police Department is looking for part-time crossing guards and they are swearing in their first female officer. There will be an 8:00pm curfew on Halloween. Councilman Reid thanked everyone for their efforts on Helmetta Day and the Fire Department Car Show.

Councilman Dzingleski expressed his thanks to all involved for Helmetta Day.

Councilman Duffy gave an update from the Director of the Department of Public Works regarding various projects in the Borough and the fire hydrant flushing beginning on October 31st thru November 4th between the hours of 10am and 2pm as well as one night of 10pm and 2am for Main Street flushing. DOT Maple Street, the core testing results have not been received by RVE as of October 19th. It was noticed that a section of guiderail near Helmetta Blvd. was damaged, and the contractor will be sending over an estimate which should fall under the DOT grant monies to fix. The cause of the rail being damaged was not determined. Regarding the roof at the Firehouse, we received an update quote placed under the Borough through the original company.

Business Administrator Sal Masucci stated Best Practices is 100% complete and we will be receiving funding. He will work with the CFO to determine the amount.

*Ordinance #2022-05 (Second Reading)

Capital Ordinance Amending in Part Capital Ordinance No. 2022-03 Adopted on August 17, 2022 and providing for the preliminary design of improvements to Locust Drive, in order to expand the scope of improvements authorized, and to appropriate an additional \$353,000 therefor, for a total appropriation of \$380,000, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey.

MOTION – Councilman Dzingleski

SECONDED - Councilman Stasi

ROLL CALL: 4-0

No comments from the public.

ADOPTION OF THE ORDINANCE 2022-05:

MOTION – Councilman Dzingleski

SECONDED – Councilman Stasi

 $ABSTAINED-Councilman\ Reid$

ROLL CALL: 3-0

*Ordinance #2022-06 (Second Reading)

Capital Ordinance providing for Geographic Information System Mapping – Phases I, II, III, IV, and appropriating \$22,500 therefor, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey.

MOTION – Councilman Dzingleski

SECONDED - Councilman Reid

ROLL CALL: 4-0

No comments from the public.

ADOPTION OF ORDINANCE 2022-06:

MOTION – Councilman Reid

SECONDED – Councilman Dzingleski

ROLL CALL: 4-0

*CLOSED SESSION – Resolution passed pertaining to the Matters: Attorney/Client Privilege and Contract Negotiations.

MOTION – Councilman Dzingleski

SECONDED - Councilman Reid

ROLL CALL: 4-0

*OPEN SESSION

MOTION – Councilman Duffy

SECONDED - Councilman Stasi

ROLL CALL: 4-0

*ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by Councilman Dzingleski and SECONDED by Councilman Reid at 7:44pm. All were in favor.

Melissa Hallerman

Acting Municipal Clerk

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Report	OT:	-Min	nici	ทลโ	Clerk
Trobore	O.	747 (4)	11101	Pur	

September 2022

Melissa Hallerman

DATE	NAME	FUND/ACCOUNT	AMOUNT	CK/CASH
9/24/2022	Norris	Trust	\$25.00	Cash
9/24/2022	Bohinski	Trust	\$25.00	Ck#1449
9/24/2022	Oliveri	Trust	\$15.00	Cash

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

MONTH OF: SEPTEMBER

DATED: 10/13/2022

TAXES 2021 5,550,54

23.648.63 **TAXES 2022** 9,003.28 **TAXES 2023**

INTEREST

TOTAL

1,573.05

FORECLOSURE FEES

LIEN REDEMPTION **RECORDING FEES**

DUPLICATE CERT

DUPLICATE BILL TAX SALE PREMIUMS

39,775.50

Tina Mo Dormott

TAX COLLECTOR

ADJUSTMENTS .

CLOSING BALANCES

2019

2021

DEBIT

2022 1,569,590.98

CREDIT 0.00 (38,011.10)6,060.98

NET (38,011.10) Kaplan

0,00

6,060.98 1,567,054.86

1,535,104.74 TOTAL

TAX COLLECTORS TRUST

PRIOR BALANCE

Ledger Bal 4,059.46

8/31/2022

0.00

(2,536.12)

DEPOSITS

0.34 BANK INT

4,059.80

DISBURSEMENTS

0.00

BANK BALANCE

Statement Bal 4,059.80 9/30/2022

TAX LIEN SALE DATE: 11/16/22 9AM

TOTAL PROPERTIES

\$ TOTAL COSTS NOW ADDED

TAXES

7,268.12

WATER/SEWER

13

12,636.24

19,904.36

BOROUGH OF HELMETTA 2021 DELINQUENT TAXES AS OF:

9/30/22

TOTAL	Penalty	2021
		0.00

DECEMBER				 69,304.58
2022	C	ash Recpts	adj	
JANUARY	69,304.58	(19,393.42)		49,911.16
FEBRUARY	49,911.16	(6,531.46)		43,379.70
MARCH	43,379.70	(4,367,27)		39,012.43
APRIL	39,012.43	(3,811.08)		35,201.35
MAY	35,201.35	(8,585.13)		26,616.22
JUNE	26,616.22	(13,706,35)		12,909.87
JULY	12,909.87	(1,298.35)		11,611.52
AUGUST	11,611.52	0.00		11,611.52
SEPTEMBER	11,611.52	(5,550.54)		6,060.98
OCTOBER				0,00
NOVEMBER				
BALANCE	· · · · · · · · · · · · · · · · · · ·			\$ 6,060.98

2023		December	October	September	August	July	June	May	April	March	February	January	December			12/31/2021	Taxes Beginning	Current
2023 PREPAY TOTAL		1,567,054,86	1,567,054.86	47,173.66	1,522,857.57	9,489.39	32,145.08	979,523.75	1,331,964.25	1,493,038,65	1.862.740.82	2,874,062.44	2,945,891.65					
				(23.648.63) 1	1		~~~	(948,480.26)	(352,440.50)	(71,820.84)		2	(57,690.94)		(57,690.94)	Prepaid	Receipts	
(4,363,695,80) 6,031,954,91 9,003,28				1,543,529.83		1,542,533,43									2,5	PRELIM	20221.EVY	
4,771.81						- 1'4							4,771.81		4,771.81		Add/Omit	
0.00 (11-1												3			Penalty	0.06	
(1.184.40)						1,560.99		351.59				25.00	(3,121.98)			or Adjs.	Refunds	
(6,038.10)								N. Co.					(6,038.10)			Overpay	Transfer	
(11,250.00) 1,7				***************************************		(250.00)		(500_00)			(250,00)			(10,250.00)	Widow		Srs & Vets	
1,750.00								(500.00) 1.250.00					500.00 [Widow	Disallowed	Srs & Vets	
0.00					-				,							ļ	& Vets Transfer (
0,00																Judgments	County Bd	مع بار ر چ - د -
0.00			·	-									_			Maint Re	Property C	
0.00													_			Resolution	Cancel H	
(89,253,56)										(89.253.56)						Rebate	Homestead	
1,567,054.86		1,567,054.86	1 567 054 86	1,567,054	47,173.66	1,522,857	9,489.39	32,146	979,523.75	1,331,964.25	1,493,038	1,862,740.82	2,874,062.44				Balance	

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Resolution #2022-137

AUTHORIZATION FOR PARTIAL PAYMENT NO. 2

BE IT RESOLVED, that the Governing Body does hereby authorize Partial Payment no. 2 in the amount of \$221,221.87 to S Bros, Inc for services rendered in the improvement project for Maple Street

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			1			
Duffy			1,med			
Dzingleski	1		No.			
Karczewski						1,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Stasi						

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on October 19, 2022.

MELISSA HALLERMAN Acting Municipal Clerk

#2022-138

PAYMENT OF BILLS

All bills shall be paid per list.

1

	Motion	Second	Aye	Nay	Abstain	Absent
Reid		(marketine	1			
Duffy			1			
Dzingleski	1,000		1,20			
Karczewski						Lore
Stasi			1 months			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the October 19, 2022.

P.O. Type: All Range: First to Last Format: Detail without Line Item Notes		Open: N Paid: N Rcvd: Y Held: Y Bid: Y State: Y	Void: N Aprv: N Other: Y Exe	Exempt: Y	
PO # PO Date Vendor Item Description	Amount Charge Account	Contract PO Type Acct Type Description	Stat/	First Rcvd (Stat/Chk Enc Date Date	Chk/void Date Invoice
22-00403 07/11/22 NJLM02 NJSLOM 1 F/T DPW LABORER 2 F/T DPW LABORER	80.00 2-01-26-765-020 80.00 2-01-26-772-020	B STREETS & ROADS OE B BUILDINGS & GROUNDS OE	70 70	07/11/22 10/12/22 07/11/22 10/12/22	
22-00500 09/01/22 HOM02 HOME DEPOT 1 SHOP GLOVES	15.78 2-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	<i></i> ⊅	09/01/22 10/12/22	
22-00501 09/01/22 AUTOZOOS AUTOZONE STORES LLC 1 1 NITRILE GLOVES 2 1 IMPACT GLOVES 6	26.45 61.44 26.45 2-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS B VEHICLE MAINT-PUBLIC WORKS	70 70	09/01/22 10/12/22 09/01/22 10/12/22	
22-00502 09/02/22 JAM04 JAMESBURG PRESS 1 LETTER HEAD-CLERK 2 SIGNAGE-HELMETTA	50.00 2-01-20-120-020 235.00 2-01-20-120-020 285.00	B MUNICIPAL CLERK OE B MUNICIPAL CLERK OE	70 70	09/02/22 10/12/22 09/02/22 10/12/22	
22-00513 09/13/22 PRE03 PRECISION ANALY 1 JULY SAMPLE ANALYSIS	PRECISION ANALYTICAL SVCS, INC 37.00 2-05-55-500-021	B WATER OPERATING OE	za.	09/13/22 10/12/22	65580
22-00514 09/13/22 ALL04 ALLIED METER SERVICE, INC 1 CERTIFICATION TEST FOR METER 30.00	RVICE, INC. 30.00 2-05-55-500-021	B WATER OPERATING OE	ZJ.	09/13/22 10/12/22	2022-577
22-00516 09/13/22 BET01 BETTER LIVING 1 2 BGS OF GRASS SEED-BORO HALL	189.98 2-01-26-772-020	B BUILDINGS & GROUNDS OE	7 0	09/13/22 10/12/22	A558155
22-00517 09/13/22 HOMO2 HOME DEPOT 1 2 BGS OF SEED 2 CHAIN SAW CHAIN	129.94 2-01-26-772-020 25.97 2-01-26-772-020 155.91	B BUILDINGS & GROUNDS OE B BUILDINGS & GROUNDS OE	72 72	09/13/22 10/12/22 09/13/22 10/12/22	09180006100333 09180005140090
22-00545 09/27/22 MELISOO5 MELISSA HALLERWAN 1 PHOTOS-HELMETTA DAY 2 RIBBON-HELMETTA DAY	AN 42.63 T-13-55-000-007 56.48 T-13-55-000-007	B RESERVE FOR RECREATION TRUST B RESERVE FOR RECREATION TRUST	ᅏᅍ	09/27/22 10/12/22 09/27/22 10/12/22	

[1:49 A)	CLOB
AM	ēr 14,
	7707

BOROUGH OF HELMETTA Bill List By P.O. Number

Page No: 2

PO # PO Date Vendor			Contract PO Type		First Rcvd	Chk/void
22-00545 09/27/22 MELISOOS MELISSA HALLERMAN 3 BUCKETS-HELMETTA DAY	28.76 127.87	Continued T-13-55-000-007	B RESERVE FOR RECREATION TRUST	70	09/27/22 10/12/22	
22-00548 09/27/22 JAW04 JAMESBURG PRESS 1 LETTERHEAD-MUNICIPAL CLERK 2 HELMETTA LAWN SIGNS 3 BUSINESS CARDS-P.REED	\$0.00 235.00 28.00 313.00	2-01-20-120-020 T-13-55-000-007 2-01-26-772-020	B MUNICIPAL CLERK OE B RESERVE FOR RECREATION TRUST B BUILDINGS & GROUNDS OE	,	09/27/22 10/12/22 09/27/22 10/12/22 09/27/22 10/12/22	
22-00554 09/30/22 CIRO1 CIRCLE JANITORIAL SUPPLIES 1 1-HVY BLK LINER (22X16X58) 34.50 2 2 1-HVY BLK LINER (23X10X39) 33.65 2 3 4-CANOTESTED MORHEANS 55 96 7	1 SUPPLI 34.50 33.65	ES 2-01-26-772-020 2-01-26-772-020 2-01-26-772-020	B BUILDINGS & GROUNDS OE B BUILDINGS & GROUNDS OF	x x x	. 09/30/22 10/12/22 09/30/22 10/12/22 09/30/22 10/12/22 09/30/22 10/12/22	25827-22 25827-22 25827-22 25827-22
4 FLOOR FINISH 5 1-CANDIESTRIP MOP 6 1CS -HEAVENLYSOFT (TT) 7 1-HVY BLK LINER (22X16X52)	179.50 13.99 54.15 34.50 406.25	2-01-26-772-020 2-01-26-772-020 2-01-26-772-020 2-01-26-772-020 2-01-26-772-020	BUILDINGS & GROUNDS	70 70 70 70 7		
22-00555 09/30/22 PAULR005 PAUL REED 1 REIMB-W2 LICENSE RENEWAL 2 REIMB-C2 LICENSE RENEWAL	50.00 50.00	2-05-55-500-021 2-07-55-500-021	B WATER OPERATING OE B SEWER OPERATING OE	ᅏᅏ	09/30/22 10/12/22 09/30/22 10/12/22	
22-00556 09/30/22 BET01 BETTER LIVING 1 2 BGS OF CONCRETE	12.98	2-01-28-796-020	B PARKS OE	₽	09/30/22 10/12/22	A559082
22-00557 09/30/22 PRE03 PRECISION ANALYTICAL SVCS 1 2-COLIFORM BACTERIA ANALYSIS 37.00 2 2-TRIHALOMETHANE ANALYSIS 170.00 3 2-HHA5 ANALYSIS 600.00 807.00	TCAL SVC 37.00 170.00 600.00 807.00	s, INC 2-05-55-500-021 2-05-55-500-021 2-05-55-500-021	B WATER OPERATING OE B WATER OPERATING OE B WATER OPERATING OE	æ æ æ	09/30/22 10/14/22 09/30/22 10/14/22 09/30/22 10/14/22	66282 66282 66282
22-00558 09/30/22 MAX MAXIMUM SECURITY SYSTEMS 1 COMMUNITY CTR MONITORING 112.50	SYSTEMS 112.50	2-01-26-772-020	B BUILDINGS & GROUNDS OE	,70	09/30/22 10/13/22	89197
22-00560 10/03/22 KOT01	136.66	2-01-22-725-020	B CODE ENFORCEMENT OE	70	10/03/22 10/12/22	

PO # PO Date Vendor		Contract PO Type	C+++/7	First Rcvd	Chk/void
22-00560 10/03/22 KOTO1 JOSEPH KOTORA 2 CAR WASH-HELMETTA 3 1 CASE OF SMOKE DETECTOR	Continued 16.00 2-01-22-725-020 147.13 2-01-22-725-020 299.79	B CODE ENFORCEMENT OE B CODE ENFORCEMENT OE	70 FG	10/03/22 10/12/22 10/06/22 10/12/22	en project per
22-00561 10/03/22 MICHE005 MICHELLE CASISA 1 BAL DUE-PETTING ZOO	A 325.00 T-13-55-000-007	B RESERVE FOR RECREATION TRUST	₽	10/03/22 10/12/22	2278
22-00562 10/03/22 SAM02 SAMUEL KLEIN & COMPANY 1 BAL DUE 2021 AUDIT 5,787.5 2 BAL DUE 2021 AUDIT 5,150.0 3 BAL DUE 2021 AUDIT 5,150.0	5,787.50 2-01-20-705-021 5,150.00 2-05-55-500-021 5,150.00 2-07-55-500-021 5,150.00 2-07-55-500-021 16,087.50	B FINANCE OE B WATER OPERATING OE B SEWER OPERATING OE	~ ~ ~	10/03/22 10/12/22 10/03/22 10/12/22 10/03/22 10/12/22	
22-00563 10/03/22 YOU JOSEPH D. YOUSSOUF, ESQ 1 LEGAL SYCES (1/3/22-9/8/22) 18,056.00	SOUF, ESQ 18,056.00 2-01-20-712-020	B LEGAL SERVICES OE	₽.	10/03/22 10/12/22	451
22-00567 10/03/22 EDSLIOO5 ED'S LIQUOR STORE 1 SUPPLIES FOR HELMETTA DAY	ORE 438.96 T-13-55-000-007	B RESERVE FOR RECREATION TRUST	≂	10/03/22 10/12/22	
22-00569 10/03/22 SBROS005 S BROS, INC 1 PARTIAL PAYMENT NO.2	221,221.87 G-02-10-841-130	B NJDOT IMPROVEMENTS MAPLE STREET	70	10/03/22 10/12/22	
22-00570 10/03/22 CLEO4 CLEARY GIACOBBI 1 LEGAL SERVICES AUGUST 2022	CLEARY GIACOBBE ALFIERI&JACOBS 2022 1,377.00 2-01-20-712-020	B LEGAL SERVICES OE	<i>7</i> 0	10/03/22 10/12/22	111321
22-00571 10/03/22 REM01 REMINGTON & VEI 1 INVOICE #1206T089-1 2 INVOICE #1206T089-2 3 INVOICE #1206T085-20	REMINGTON & VERNICK ENGINEERS 2,812.13 G-02-15-026-019 8,352.63 G-02-15-026-019 1,796.64 C-04-55-901-100 12,961.40	B NJDOT LOCUST DRIVE B NJDOT LOCUST DRIVE B DESIGN OF IMPROVEMENTS TO MAPLE STREET	כא נהק נהק	10/03/22 10/12/22 10/03/22 10/12/22 10/03/22 10/12/22	
22-00572 10/03/22 MARRO005 MARRIOTT CALLAHAN & BLAIR 1 2,067.50	HAN & BLAIR 2,067.50 2-01-20-712-020	B LEGAL SERVICES OE	⊼J	10/03/22 10/12/22	1678
22-00573 10/04/22 MUNO3 MUNICIPAL CLERKS ASSOC OF NJ 1 MEMBERSHIP-M.HALLERMAN (8317) 100.00 2-0	KS ASSOC OF NJ 100.00 2-01-20-120-020	B MUNICIPAL CLERK OE	73	10/04/22 10/12/22	2022-2023

PO # PO Date Vendor Item Description Amount Charge Account Ac	Contract PO Type Acct Type Description	Stat/Ch	First Rcvd Chk/Void Stat/Chk Enc Date Date Date	Invoice
22-00575 10/04/22 GLU01 GLUCK WALRATH LLP 1 CAPITAL ORDINACE 2022-03 450.00 2-01-20-712-020	B LEGAL SERVICES OE	≂	10/04/22 10/12/22	07/27/2022
22-00578 10/11/22 KELSO005 KELSO & BURGESS 1 COURT SESSION OCTOBER 2022 600.00 2-01-25-757-020	B MUNICIPAL PROSECUTOR OE	∞	10/11/22 10/11/22	
22-00579 10/11/22 RUTO4 RUTGERS, THE STATE UNIVERSITY 1 ADV DUTIES CLERK-M.HALLERMAN 653.00 2-01-20-120-020	B MUNICIPAL CLERK OE	∞.	10/11/22 10/12/22	
22-00580 10/12/22 CREAT005 CREATIVE JUICES BY KARI, LLC 1 HELMETTA TREE LIGHTING 12/2/22 420.00 T-13-55-000-007	B RESERVE FOR RECREATION TRUST	∞,	10/12/22 10/12/22	
22-00581 10/12/22 DJWWE005 Wayne Handwerk Jr. 1 DJ-BON FIRE EVENT (10/28/22) 300.00 2-01-28-795-020	B RECREATION OE	æ	10/12/22 10/12/22	862
22-00582 10/12/22 HIGOS HIGH GRADE BEVERAGE 1 HELMETTA DAY-BEVERAGES 568.50 T-13-55-000-007	B RESERVE FOR RECREATION TRUST	70	10/12/22 10/12/22	
22-00583 10/12/22 CLE04 CLEARY GIACOBBE ALFIERI&JACOBS 1 LEGAL SERVICES-SEPTEMBER 2022 595.00 2-01-20-712-020	B LEGAL SERVICES OE	> 0	10/12/22 10/12/22	112825
22-00584 10/12/22 STA09 STATE OF NEW JERSEY 1 WORKFORCE ASSESSMNT 2021 88.77 2-01-55-001-313	B UNEMPLOYMENT ASSESSMENT	<i>7</i> 0	10/12/22 10/12/22	2021
22-00585 10/13/22 PUR01 PITNEY BOWES BANK PURCHASE PWR 1 POSTAGE/SUPPLIES 500.38 2-01-31-831-020 2 POSTAGE/SUPPLIES 166.79 2-05-55-500-021 3 POSTAGE/SUPPLIES 166.79 2-07-55-500-021 833.96	B POSTAGE B WATER OPERATING OE B SEWER OPERATING OE	70 70 70	10/13/22 10/13/22 10/13/22 10/13/22 10/13/22 10/13/22	
22-00586 10/13/22 COMCA649 COMCAST 1 ACCT# 8499 05 248 0023649 2 ACCT# 8499 05 248 0023649 3 ACCT# 8499 05 248 0023649 446.22 2-07-55-500-021 446.22	B BUILDINGS & GROUNDS OE B WATER OPERATING OE B SEWER OPERATING OE	יג יג ע	10/13/22 10/13/22 10/13/22 10/13/22 10/13/22 10/13/22	
22-00587 10/13/22 COMCA656 COMCAST 1 ACCT# 8499 05 248 0023656 337.35 2-01-26-772-020	B BUILDINGS & GROUNDS OE	zo.	10/13/22 10/13/22	

BOROUGH OF HELMETTA Bill List By P.O. Number

Page No: 5

PO # PO Date Vendor Item Description	Amount Charge Account	Contract PO Type Acct Type Description	Stat/C	First Rcvd Stat/Chk Enc Date Date	Chk/Void Date Invoice
22-00588 10/14/22 HEL07 HELMETTA MUNICIPAL COURT 1 SEPTEMBER 2022 CC 187.90	CIPAL COURT 187.90 2-01-42-855-020	B MUNICIPAL COURT OE	203	10/14/22 10/14/22	2
22-00589 10/14/22 BORO8 BORO OF HELME 1 REPLENISH FUND-CLERK 2 REPLENISH FUND-POSTAGE	BORO OF HELMETTA PETTY CASH 28.92 2-01-20-120-020 43.25 2-01-31-831-020 72.17	B MUNICIPAL CLERK OE B POSTAGE	77 77	10/14/22 10/14/22 10/14/22 10/14/22	2 2
22-00590 10/14/22 ACT01 ACTION DATA SVC,INC 1 PAYROLL INVOICE #79912 2 PAYROLL INVOICE #79912 3 PAYROLL INVOICE #79912 2: 10	VC,INC 65.18 2-01-20-705-021 21.72 2-05-55-500-021 21.72 2-07-55-500-021 108.62	B FINANCE OE B WATER OPERATING OE B SEWER OPERATING OE	20 20 20	10/14/22 10/14/22 10/14/22 10/14/22 10/14/22 10/14/22	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
Total Purchase Orders: 39 Total P.C	39 Total P.O. Line Items: 69 Total	69 Total List Amount: 281,411.22 Total Void Amount:		0.00	

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total	
CURRENT FUND	2-01	33,283.12	0.00	33,283.12	0.00	0.00	33,283.12	
WATER OPERATING FUND	2-05	6,351.75	0.00	6,351.75	0.00	0.00	6,351.75	
SEWER OPERATING FUND	2-07	5,477.75	0.00	5,477.75 45 113 63	0.00	0.00	5,477.75 45,110,60	
OENEDAL CARTTAL CIND	C-04	1 706 64	o 000	1 796 64	0.00	0_00	1.796.64	
GRANT FUND	G-02	232,386.63	0.00	232,386.63	0.00	0.00	232,386.63	
GENERAL TRUST FUND	T-13	2,115.33	0.00	2,115.33	0.00	0.00	2,115.33	
Tota	Total Of All Funds:	281,411.22	0.00	281,411.22	0.00	0.00	281,411.22	

#2022-139

REQUEST FOR PROPOSAL NEW ENGINEERING FIRM

WHEREAS, the Borough of Helmetta and Council, in accordance with New Jersey Statutes, services will include, but are not limited to, engineering advice to the Mayor and Council, attendance at all Council meetings, engineering services and advice to various Township departments as directed by the Mayor or Council, assisting with coordination and planning of Township road improvements, enforcement responsibilities as indicated in the Township Code, response to constituents' questions as appropriate, and other engineering services assigned by the Township Business Administrator.

The established criteria for awarding a contract shall include:

- 1- Licensed as Professional Engineer and is certified as a Certified Municipal Engineer in the State of New Jersey for a minimum of five (5) years.
- 2- At least five (5) years' experience in providing engineering, design and administration services, surveying services, and inspection services with a New Jersey municipal government in a community with demographics similar to Borough of Helmetta.
- 3- Professional Liability Insurance coverage, minimum amount of \$1 million and proof of workers' compensation shall be provided.
- 4- Any other factors determined to be in the best interest of Borough of Helmetta.

WHEREAS, the Borough of Helmetta and Council, the new engineering firm will provide consulting engineering advise to the municipal; planning board and zoning on a as needed basis.

BE IT RESOLVED, by the Governing body of the Borough of Helmetta, that new firm will provide detail contract of services and a schedule of fees for the 12-month period commencing on January 1, 2023 before approval will be reviewed by Town attorney. In addition, the new firm will contact the Borough's current firm for all documents related to past projects and as well as current and upcoming projects.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			1mm			
Duffy						
Dzingleski	Company of the Compan					
Karczewski			,			No market
Stasi						

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the October 19, 2022.

#2022-140

WAIVING OF TYPE 1 PERMIT FEES

WHEREAS, a Borough events are being held at the Helmetta Pavilion on October 28th and at Helmetta Borough Hall on December 2nd: and

WHEREAS, food trucks will utilized for these events; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Helmetta, that the type 1 permit fees for the food trucks are waived.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid		L	1			
Duffy			اسا			
Dzingleski	V					
Karczewski						L.
Stasi			l.			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the October 19, 2022

#2022-141

APPOINTEE FOR LEGALIZED GAME OF CHANCE LIAISON

BE IT RESOLVED, by the Mayor and Council of the Borough of Helmetta, appoint Melissa Hallerman, Acting Municipal Clerk as the borough Legalized Game of Chance liaison.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid		W/	Limite			
Duffy			1			
Dzingleski	V					
Karczewski						
Stasi			L			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the October 19, 2022.

BOROUGH OF HELMETTA COUNTY OF MIDDLESEX

CAPITAL ORDINANCE NO. 2022-05

CAPITAL ORDINANCE AMENDING IN PART CAPITAL ORDINANCE NO. 2022-03 ADOPTED ON AUGUST 17, 2022 AND PROVIDING FOR THE PRELIMINARY DESIGN OF IMPROVEMENTS TO LOCUST DRIVE, IN ORDER TO EXPAND THE SCOPE OF IMPROVEMENTS AUTHORIZED, AND TO APPROPRIATE AN ADDITIONAL \$353,000 THEREFOR, FOR A TOTAL APPROPRIATION OF \$380,000, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough") finally adopted Capital Ordinance No. 2022-03 on August 17, 2022 (the "Prior Ordinance"), providing for the preliminary design of improvements to Locust Drive located in the Borough; and

WHEREAS, the Borough has determined that the project description set forth in the Prior Ordinance needs to be amended to include roadway improvements to Locust Drive, including, but not limited to, design, construction, inspection and material testing; and

WHEREAS, the Borough has determined that the costs associated with said improvements are higher than anticipated and has determined to supplement the appropriation therefor; and

WHEREAS, the Borough expects to receive \$292,756 in grant proceeds from the New Jersey Department of Transportation (NJDOT) for said improvements, and has an additional \$60,244 available in its General Capital Improvement Fund, in addition to the \$27,000 authorized by the Prior Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL of the BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. Section 2 of the Prior Ordinance is hereby amended to read as follows:

Section 2. The improvements hereby authorized to be undertaken consist of roadway improvements to Locust Drive located in the Borough, including, but not limited to, design, construction, inspection and material testing, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

Section 2. For the improvements authorized in Section 1 of this ordinance there is hereby appropriated the total sum of \$380,000, which includes the sum of \$353,000 in addition

to the \$27,000 appropriated by the Prior Ordinance, said additional sum includes \$60,244 available in the Borough's General Capital Improvement Fund and \$292,756 in grant proceeds expected to be received from the NJDOT.

- Section 3. The 2022 capital budget of the Borough will conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.
- Section 4. An aggregate amount not exceeding \$100,000 for engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.
- Section 5. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 1 hereof, shall be applied to direct payment of the cost of the improvements within the appropriation herein authorized.
- Section 6. The Borough Attorney and other Borough officials and representatives are hereby authorized to do all things necessary to accomplish the purposes of the appropriation made herein.
 - Section 7. All other provisions of the Prior Ordinance remained unchanged.
 - Section 8. This ordinance shall take effect as provided by law.

CERTIFICATE AS TO CAPITAL ORDINANCE

I, MELISSA HALLERMAN, Acting Municipal Clerk of the Borough of Helmetta, in the County of Middlesex, New Jersey, HEREBY CERTIFY that annexed hereto is a true and complete copy of Capital Ordinance No. 2022-05 which was introduced at a duly convened meeting of the Borough Council on September 21, 2022, and finally adopted at a duly convened meeting of the Borough Council on October 19, 2022.
IN WITNESS WHEREOF, I hereby set my hand and the seal of the Borough this
BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY MELISSA HALLERMAN, Acting Municipal Clerk

(SEAL)

DOCUMENT LIST

CAPITAL ORDINANCE AMENDING IN PART CAPITAL ORDINANCE NO. 2022-03 ADOPTED ON AUGUST 17, 2022 AND PROVIDING FOR THE PRELIMINARY DESIGN OF IMPROVEMENTS TO LOCUST DRIVE, IN ORDER TO EXPAND THE SCOPE OF IMPROVEMENTS AUTHORIZED, AND TO APPROPRIATE AN ADDITIONAL \$353,000 THEREFOR, FOR A TOTAL APPROPRIATION OF \$380,000, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

- *1. General Certificate of Municipal Clerk regarding Incumbency of Municipal Officers
 - a. Original newspaper affidavits of publication attached showing publication of regular meetings in compliance with the Open Public Meetings Act
- 2. Certificate as to Debt Statements (N/A)
 - a. Annual Debt Statement
 - b. Supplemental Debt Statement showing date of filing with Municipal Clerk (prior to introduction of ordinance) and endorsement of Director of the Division of Local Government Services
- 3. Certificate of Financial Officer Concerning Down Payment (N/A)
- 4. Notice of Pending Ordinance
- 5. Extract of Minutes showing Introduction of Ordinance and Certificate of Municipal Clerk
- 6. Extract of Minutes showing Public Hearing and Final Adoption of Ordinance and Certificate of Municipal Clerk
- 7. Notice of Final Adoption and Certificate of Municipal Clerk
- 8. Certificate as to Capital Budget
- 9. Municipal Clerk's Certificate Concerning Publication and No-Protest
- 10. Affidavits of Publication showing Capital Ordinance as introduced and on final passage

^{*}If introduction, public hearing or adoption of ordinance occurred at a meeting where special notice was given, please provide an affidavit of publication with respect thereto.

GENERAL CERTIFICATE OF MUNICIPAL CLERK

2022

(On file, please contact us with any changes)

AFFIDAVITS OF PUBLICATION

(Attach original Affidavit(s) of Publication regarding notice(s) of regular and/or special meetings of governing body at which introduction, public hearing and final passage of Capital ordinance took place. It is acceptable to submit the General Certificate of Municipal Clerk and the annual notice of the regular meetings once a year, however, if action on this Ordinance takes place at a special meeting, please submit notice of such special meeting together with the entire transcript of the adoption proceedings.)

HOME NEWS TRIBUNE Central Jersey

A GANNETT COMPANY

Classified Ad Receipt (For Info Only - NOT A BILL)

BORO OF HELMETTA Customer:

Ad No.: 0005424866

51 MAIN ST Address:

Invoice **Pymt Method**

HELMETTA NJ 08828

USA

Net Amount

\$78.86

Run Times: 1

No. of Affidavits:

Run Dates: 09/25/22

Text of Ad:

BOROUGH OF HELMETTA COUNTY OF MIDDLESEX CAPITAL ORDINANCE NO. 2022-05

NOTICE OF PENDING CAPITAL ORDINANCE

The capital ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Borough of Helmetta. In the County of Middlesex, New Jersey (the "Borough"), held on September 21, 2022. It will be further considered for final passage after public hearing thereon, at a meeting of said governing body to be held at Borough Hall, located at 51 Main Street, Helmetta, New Jersey, on October 19, 2022, at 7:00p.m., or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning the same.

A copy of this ordinance has been posted on the bulletin board upon which public notices are customarily posted in the Borough Hall of the Borough during the week prior to and up to and including the date of such meeting; copies of the ordinance are available to the general public of the Borough who shall request such copies, at the office of the Municipal Clerk in said Borough of Helmetta, in the County of Middlesex, New Jersey. The summary of the terms of such Capital ordinance follows:

Title: CAPITAL ORDINANCE AMENDING IN PART CAPITAL ORDINANCE NO. 2022-03 ADOPTED ON AUGUST 17, 2022 AND PROVIDING FOR THE PRELIMINARY DESIGN OF IMPROVEMENTS TO LOCUST DRIVE, IN ORDER TO EXPAND THE SCOPE OF IMPROVEMENTS AUTHORIZED, AND TO APPROPRIATE AN ADDITIONAL \$353,000 THEREFOR, FOR A TOTAL APPROPRIATION OF \$380,000, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

Purpose(s): The improvements hereby authorized to be undertaken consist of roadway improvements to Locust Drive, including, but not limited to, design, construction, inspection and material testing. Appropriation: \$380,000 Section 20 Costs: \$100,000 Grant: \$292,756 NJDOT

MELISSA HALLERMAN, Acting Municipal Clerk Borough of Helmetta County of Middlesex, New Jersey

(\$43.86)

-0005424866-01

CERTIFICATE OF MUNICIPAL CLERK EXTRACT OF MINUTES SHOWING INTRODUCTION OF ORDINANCE

I, MELISSA HALLERMAN, Acting Municipal Clerk of the Borough of Helmetta, in the County of Middlesex, State of New Jersey, HEREBY CERTIFY that the annexed extract from the minutes of a meeting of the governing body of said Borough, duly called and held on Scottmber 21, 2022, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said governing body and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to Capital Ordinance No. 2022-05 and the subject matters referred to in said extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Borough, this 21st day of _______, 2022.

BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

MELISSA HALLERMAN, Acting Municipal Clerk

(SEAL)



MEETING OF MAYOR AND COUNCIL MINUTES-SEPTEMBER 21, 2022 7:00PM

*MEETING CALLED TO ORDER – SALUTE TO THE FLAG – MOMENT OF SILENCE Mayor Slavicek called the meeting to order at 7:04pm. All in attendance stood and Pledged Alliance to the Flag. A moment of silence was observed for the men and women in our military protecting our freedom.

*CALLING OF THE ROLL:

Mayor Slavicek

Councilman Reid

Councilman Dzingleski - absent

Councilman Duffy

Councilman Karczewski

Councilman Stasi - absent

Also in attendance was Business Administrator Sal Masucci and Borough Attorney Joseph Youssouf.

*OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

*PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules of Govern adopted on January 4, 2022. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with intent to harass will be tolerated. If such behavior occurs, then that individual

member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

No public comments.

*ACCEPTANCE OF MINUTES - August 17, 2022

MOTION - Councilman Karczewski

SECONDED - Councilman Duffy

ROLL CALL: 3-0

*CONSENT AGENDA

Report of Municipal Clerk, Tax Collector

RESOLUTIONS:

2022- 128: Appointment of Water and Sewer Operator Paul Reed

129: Certified Public Works Salary Increase Paul Reed

130: Governing Body Certification of the Annual Audit

131: Authorizing the Retiree Payout for Sandra Bohinski

132: Retro Pay for Staff

133: Credit of Water and Sewer Balance

134: Waiving of Type I Permit Fees

135: Payment of Bills

MOTION – Councilman Reid ROLL CALL: 3-0

SECONDED: Councilman Karczewski

*REPORTS - Mayor, Committees, Attorney, Administrator

Mayor Slavicek stated Helmetta Day will be this upcoming Saturday starting at 4:00pm at the Pavilion. October 28th will be Hayrides and Bonfire at 7:00pm. Coffee with the Council will be November 12th at 9:00am at the Community Center. New Jersey League of Municipalities is in Atlantic City from November 15 thru November 17th. Maple Street project is finishing up. Councilman Karczewski discussed public safety with the Jamesburg Police Dept.

*Ordinance #2022-04 (Second Reading)

Ordinance for adoption of the Floodplain Management Regulations of Helmetta. An ordinance by the Mayor and Council of the Borough of Helmetta amending the Code of the Borough of Helmetta amending and supplementing Chapter 40 Section 119 of the Code of Helmetta to adopt flood hazard maps; to designate a Floodplain Administrator; and providing for severability and an effective date.

MOTION - Councilman Karczewski

SECONDED - Councilman Reid

ROLL CALL: 3-0

No comments from the public.

ADOPTION OF ORDINANCE:

MOTION – Councilman Duffy

SECONDED - Councilman Karczewski

ROLL CALL: 3-0

*Ordinance #2022-05 (First Reading)

Capital Ordinance Amending in Part Capital Ordinance No. 2022-03 Adopted on August 17, 2022 and providing for the preliminary design of improvements to Locust Drive, in order to expand the scope of improvements authorized, and to appropriate an additional \$353,000 therefor, for a total appropriation of \$380,000, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey.

MOTION - Councilman Karczewski

SECONDED - Councilman Duffy

ROLL CALL: 3-0

*Ordinance #2022-06 (First Reading)

Capital Ordinance providing for Geographic Information System Mapping – Phases I, II, III, IV, and appropriating \$22,500 therefor, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey.

MOTION - Councilman Duffy

SECONDED - Councilman Karczewski

ROLL CALL: 3-0

*CLOSED SESSION - Resolution pertaining to Matters: Contract Negotiation, Litigation,

Personnel

MOTION - Councilman Karczewski

SECONDED - Councilman Reid

ROLL CALL: 3-0

*OPEN SESSION

MOTION - Councilman Duffy

SECONDED - Councilman Karczewski

ROLL CALL: 3-0

*RESOLUTION:

136: New Date/Time for November Council Meeting

MOTION – Councilman Reid

SECONDED - Councilman Karczewski

ROLL CALL: 3-0

*ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by Councilman Duffy and SECONDED by Councilman Reid at 8:05pm. All were in favor.

M. HK

CERTIFICATE OF MUNICIPAL CLERK EXTRACT OF MINUTES SHOWING PUBLIC HEARING AND FINAL ADOPTION OF ORDINANCE

I, MELISSA HALLERMAN, Acting Municipal Clerk of the Borough of Helmetta, in the
County of Middlesex, State of New Jersey, HEREBY CERTIFY that the annexed extract from
the minutes of a meeting of the governing body of said Borough, duly called and held on
October 19 , 2022, has been compared by me with the original minutes as officially
recorded in my office in the Minute Book of said governing body and is a true, complete and
correct copy thereof and of the whole of said original minutes so far as the same relates to
Capital Ordinance No. 2022-05 and the subject matter referred to in said extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Borough, this 19 to day of ________, 2022.

BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

MELISSA HALLERMAN, Acting Municipal Clerk

(SEAL)



MEETING OF MAYOR AND COUNCIL MINUTES-OCTOBER 19, 2022 7:00PM

*MEETING CALLED TO ORDER – SALUTE TO THE FLAG – MOMENT OF SILENCE Mayor Slavicek called the meeting to order at 7:01pm. All in attendance stood and Pledged Allegiance to the Flag. A moment of silence was observed for the men and women in our military protecting our freedom.

*CALLING OF THE ROLL:

Mayor Slavicek

Councilman Reid

Councilman Dzingleski

Councilman Duffy

Councilman Karczewski – absent

Councilman Stasi

Also in attendance was Business Administrator Salvatore Masucci and Borough Attorney Joseph Youssouf.

*OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

*PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules of Govern adopted on January 4, 2022. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with intent to harass will be tolerated. If such behavior occurs, then that individual

member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

Heather Appar from Tetra Tech spoke about the NJOEM FEMA grant application process, timeline, and homeowner and municipality responsibilities for home elevation.

*ACCEPTANCE OF MINUTES – September 21, 2022

MOTION – Councilman Duffy SECONDED – Councilman Reid

ABSTAINED – Councilman Dzingleski and Councilman Stasi

ROLL CALL: 2-0

*CONSENT AGENDA

Report of Municipal Clerk, Tax Collector

RESOLUTIONS:

2022- 137: Authorization for Partial Payment No. 2 Maple Street

138: Payment of Bills

139: Request for Proposal for Engineering Firm

140: Waiving of Type 1 Permit Fees

141: Appointee for Legalized Games of Chance Control Commission

MOTION – Councilman Dzingleski

SECONDED – Councilman Reid

ROLL CALL: 4-0

*REPORTS – Mayor, Committees, Attorney, Administrator

Mayor Slavicek stated on behalf of himself, Council, and Administration he would like to extend his sincere condolences to the Sinagra family. On October 28th from 7-10pm is the Hayrides and Bonfire community event. Coffee with the Council will be November 12th at 9:00am at the Community Center. Holiday events will be coming up in December.

The Mayor and Councilman Karczewski met with the Jamesburg Police Department for public safety updates. The Jamesburg Police Department is looking for part-time crossing guards and they are swearing in their first female officer. There will be an 8:00pm curfew on Halloween. Councilman Reid thanked everyone for their efforts on Helmetta Day and the Fire Department Car Show.

Councilman Dzingleski expressed his thanks to all involved for Helmetta Day.

Councilman Duffy gave an update from the Director of the Department of Public Works regarding various projects in the Borough and the fire hydrant flushing beginning on October 31st thru November 4th between the hours of 10am and 2pm as well as one night of 10pm and 2am for Main Street flushing. DOT Maple Street, the core testing results have not been received by RVE as of October 19th. It was noticed that a section of guiderail near Helmetta Blvd. was damaged, and the contractor will be sending over an estimate which should fall under the DOT grant monies to fix. The cause of the rail being damaged was not determined. Regarding the roof at the Firehouse, we received an update quote placed under the Borough through the original company.

Business Administrator Sal Masucci stated Best Practices is 100% complete and we will be receiving funding. He will work with the CFO to determine the amount.

*Ordinance #2022-05 (Second Reading)

Capital Ordinance Amending in Part Capital Ordinance No. 2022-03 Adopted on August 17, 2022 and providing for the preliminary design of improvements to Locust Drive, in order to expand the scope of improvements authorized, and to appropriate an additional \$353,000 therefor, for a total appropriation of \$380,000, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey.

MOTION – Councilman Dzingleski

SECONDED – Councilman Stasi

ROLL CALL: 4-0

No comments from the public.

ADOPTION OF THE ORDINANCE 2022-05:

MOTION – Councilman Dzingleski

SECONDED – Councilman Stasi

ABSTAINED – Councilman Reid ROLL CALL: 3-0

*Ordinance #2022-06 (Second Reading)

Capital Ordinance providing for Geographic Information System Mapping – Phases I, II, III, IV, and appropriating \$22,500 therefor, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey.

MOTION – Councilman Dzingleski

SECONDED - Councilman Reid

ROLL CALL: 4-0

No comments from the public.

ADOPTION OF ORDINANCE 2022-06:

MOTION - Councilman Reid

SECONDED – Councilman Dzingleski

ROLL CALL: 4-0

*CLOSED SESSION – Resolution passed pertaining to the Matters: Attorney/Client Privilege and Contract Negotiations.

MOTION – Councilman Dzingleski

SECONDED - Councilman Reid

ROLL CALL: 4-0

*OPEN SESSION

MOTION – Councilman Duffy SECONDED – Councilman Stasi

ROLL CALL: 4-0

*ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by Councilman Dzingleski and SECONDED by Councilman Reid at 7:44pm. All were in favor.

Melissa Hallerman

Acting Municipal Clerk

Ordinance #2022-05 Borough of Helmetta County of Middlesex, State of New Jersey

Introduced: September 21, 2022

Recorded Vote

Motion made by: Councilman Karczewski

Second by: Councilman Duffy

Roll Call

	RECORDED VOTE					
	AYES	NAYS	ABSTAIN	ABSENT		
Councilman Reid	X					
Councilman Dzingleski				X		
Councilman Duffy	X					
Councilman Karczewski	X					
Councilman Stasi				X		

Adopted on First Reading Dated: September 21, 2022

Melissa Hallerman Acting Municipal Clerk

Adopted: October 19, 2022

Recorded Vote

Motion made by: Councilman Dzingleski

Second by: Councilman Stasi

Roll Call

	RECORDED VOTE				
	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Reid	X				
Councilman Dzingleski	X				
Councilman Duffy	X				
Councilman Karczewski				X	
Councilman Stasi	X				

Adopted on Second Reading Dated: October 19, 2022/

Melissa Hallerman Acting Municipal Clerk

HOME NEWS TRIBUNE Central Jersey

A GANNETT COMPANY

Classified Ad Receipt (For Info Only - NOT A BILL)

Customer:

BORO OF HELMETTA

Address:

51 MAIN ST

HELMETTA NJ 08828

USA

Ad No.:

0005458964

Pymt Method

Involce

Net Amount

\$65.96

Run Times: 1

No. of Affidavits:

Run Dates: 10/23/22

Text of Ad:

Text of Ad:

BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX
CAPITAL ORDINANCE
NO. 2022-05
CAPITAL ORDINANCE
STATEMENT AND SUMMARY
The capital ordinance, the summary terms of which are included herein, has been finally adopted by the governing body of the Borough of Helmetta, in the County of Middlesex, State of New Jersey, by the recorded affirmative votes of at least two-thirds (2/3rds) of the full membership of the governing body on October 19, 2022, and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Municipal Clerk's office for members of the general public who request the same. The summary of the terms of such Capital ordinance follows:
Title: CAPITAL ORDINANCE AMENDING IN PART CAPITAL ORDINANCE NO. 2022-03 ADOPTED ON AUGUST 17, 2022 AND PROVIDING FOR THE PRELIMINARY DESIGN OF IMPROVEMENTS TO LOCUST DRIVE, IN ORDER TO EXPAND THE SCOPE OF IMPROVEMENTS AUTHORIZED, AND TO APPROPRIATE AN ADDITIONAL \$353,000 THEREFOR, FOR A TOTAL APPROPRIATION OF \$380,000, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY
Purpose(s): The Improvements hereby authorized to be undertaken consist of roadway improvements to Locust Drive, including, but not limited to, design, construction, inspection and material testing. Appropriation: \$338,000
Section 20 Costs: \$100,000
Grant: \$292,756 NIDOT
MELISSA HALLERMAN, Acting Municipal Clerk
Borough of Helmetta
County of Middlesex, New Jersey
(\$30.96)

-0005458964-01

CERTIFICATE AS TO CAPITAL BUDGET

I, DENISE MARABELLO, Chief Financial Officer of the Borough of Helmetta, in the County of Middlesex, State of New Jersey, HEREBY CERTIFY that attached hereto is a true and complete copy of the 2022 Capital Budget of the Borough or a Capital Budget Amendment adopted October 19, 2022, which Capital Budget or Capital Budget Amendment shows the improvements authorized by Capital Ordinance No. 2022-05.
IN WITNESS WHEREOF I hereby set my hand this 19 day of October, 2022.
BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY
DENISE MARABELLO, Chief Financial Officer

MUNICIPAL CLERK'S CERTIFICATE CONCERNING PUBLICATION AND NO-PROTEST

I, MELISSA HALLERMAN, Acting Municipal Clerk of the Borough of Helmetta	, in the
County of Middlesex, State of New Jersey (the "Borough"), HEREBY CERTIFY that:	

- 1. I am and was at all times referred to herein, the duly appointed Acting Municipal Clerk of the Borough. In this capacity, I have the responsibility to maintain the Minutes of the meetings of the governing body of the Borough and the records relative to all ordinances and resolutions of the Borough. The representations made herein are based upon the records of the Borough.
- 2. Attached hereto is a true and complete copy of Capital Ordinance No. 2022-05 which was passed by the governing body of the Borough on first reading on September 21, 2022 and finally adopted by said governing body on October 19, 2022 and the Mayor approved on October 19, 2022.
- 3. On September 2, 2022, I caused to be posted, in the principal municipal building of the Borough at the place where public notices are customarily posted, a copy of said Ordinance and a notice that copies of the Ordinance would be made available to the members of the general public of the Borough who requested copies, up to and including the time of further consideration of the Ordinance by the governing body. Copies of the Ordinance were made available to all who requested same.
- 4. After introduction, the Ordinance was duly published on September 25, 2022 and after final passage, the Ordinance was duly published on October 23, 2022. No protest signed by any person against making the improvement or incurring the indebtedness authorized therein, nor any petition requesting that a referendum vote be taken on the action proposed in the Ordinance has been presented to the governing body or to me or filed in my office within twenty (20) days after said publication following final adoption or at any other time after the final passage thereof.
- 5. A certified copy of the Ordinance and a copy of the amended capital budget form, if required, have been filed with the Director of the Division of Local Government Services.

BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

MELISSA HALLERMAN, Acting Municipal Clerk

(SEAL)

(Note: This Certificate must be executed no earlier than 11 days following the first publication after adoption of the Ordinance.)

Ordinance #2022-05 Borough of Helmetta County of Middlesex, State of New Jersey

Introduced: September 21, 2022

Recorded Vote

Motion made by: Councilman Karczewski

Second by: Councilman Duffy

Roll Call

	<u>RECORDED VOTE</u>				
	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Reid	X				
Councilman Dzingleski				X	
Councilman Duffy	X				
Councilman Karczewski	X				
Councilman Stasi				X	

Adopted on First Reading Dated: September 21,,2022

Melissa Hallerman Acting Municipal Clerk

Adopted: October 19, 2022

Recorded Vote

Motion made by: Councilman Dzingleski

Second by: Councilman Stasi

Roll Call

	AYES	NAYS	ABSTAIN	ABSENT
Councilman Reid	X			
Councilman Dzingleski	X			
Councilman Duffy	X			
Councilman Karczewski				X
Councilman Stasi	X			

Adopted on Second Reading Dated: October 19, 2022

Melissa Hallerman

Acting Municipal Clerk

BOROUGH OF HELMETTA COUNTY OF MIDDLESEX

CAPITAL ORDINANCE NO. 2022-06

CAPITAL ORDINANCE PROVIDING FOR GEOGRAPHIC INFORMATION SYSTEM MAPPING - PHASES I, II, III AND IV, AND APPROPRIATING \$22,500 THEREFOR, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough Council of the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough") has determined to provide for Geographic Information System (GIS) Mapping - Phases I, II, III and IV; and

WHEREAS, the Borough has available \$12,400 in the Borough's General Capital Improvement Fund, \$3,500 in the Borough's Water Capital Improvement Fund, and \$6,600 in the Borough's Sewer Capital Improvement Fund.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AS FOLLOWS:

- Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as general capital, water capital and sewer capital improvements to be undertaken in and by the Borough. For the improvements or purposes described in Section 2, there is hereby appropriated \$22,500, said sum being inclusive of \$12,400 from the Borough's General Capital Improvement Fund, \$3,500 from the Borough's Water Capital Improvement Fund, and \$6,600 from the Borough's Sewer Capital Improvement Fund.
- Section 2. The improvements hereby authorized to be undertaken consist of GIS Utility System Mapping maintenance and updates for the Borough, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.
- Section 3. The 2022 capital budget of the Borough will conform to the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.
- Section 4. An aggregate amount not exceeding \$1,650 for engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.
- Section 5. The Borough Attorney and other Borough officials and representatives are hereby authorized to do all things necessary to accomplish the purposes of the appropriation made herein.

Section 6. This ordinance shall take effect as provided by law.

CERTIFICATE AS TO ORDINANCE

I, MELISSA HALLERMAN, Acting Municipal Clerk of the Borough of Helmetta, in the
County of Middlesex, New Jersey, HEREBY CERTIFY that annexed hereto is a true and
complete copy of Ordinance No. 2022-06 which was introduced at a duly convened meeting of
the Borough Council on September 21, 2022, and finally adopted at a duly
convened meeting of the Borough Council on October , 2022 and has no
been repealed, revoked, rescinded or amended and remains in full force and effect.
IN WITNESS WHEREOF, I hereby set my hand and the seal of the Borough this 19th day of 00000000000000000000000000000000000
BOROUGH OF HELMETTA, IN THE
COUNTY OF MIDDLESEX, NEW JERSEY
Al Hall
MELISSA HALLERMAN,
Acting Municipal Clerk

(SEAL)

DOCUMENT LIST

CAPITAL ORDINANCE PROVIDING FOR GEOGRAPHIC INFORMATION SYSTEM MAPPING - PHASES I, II, III AND IV, AND APPROPRIATING \$22,500 THEREFOR, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

- *1. General Certificate of Borough Clerk regarding Incumbency of Municipal Officers
 - a. Original newspaper affidavits of publication attached showing publication of regular meetings in compliance with the Open Public Meetings Act.
- 2. Certificate as to Debt Statements (N/A)
 - a. Annual Debt Statement
 - b. Supplemental Debt Statement showing date of filing with Borough Clerk (prior to introduction of ordinance) and email confirmation of receipt from the Division of Local Government Services.
- 3. Certificate of Financial Officer Concerning Down Payment (N/A)
- 4. Notice of Pending Ordinance
- 5. Extract of Minutes showing Introduction of Ordinance and Certificate of Borough Clerk
- 6. Extract of Minutes showing Public Hearing and Final Adoption of Ordinance and Certificate of Borough Clerk
- 7. Notice of Final Adoption and Certificate of Borough Clerk
- 8. Certificate as to Capital Budget
- 9. Borough Clerk's Certificate Concerning Publication and No-Protest
- 10. Affidavits of Publication showing Ordinance as introduced and on final passage

^{*}If introduction, public hearing or adoption of ordinance occurred at a meeting where special notice was given, please provide an affidavit of publication with respect thereto.

GENERAL CERTIFICATE OF BOROUGH CLERK

2022

(On File, please contact us with any changes)

HOME NEWS TRIBUNE Central Jersey

A GANNETT COMPANY

Classified Ad Receipt (For Info Only - NOT A BILL)

Customer: BORO OF HELMETTA

0005424883 Ad No.:

51 MAIN ST Address:

Invoice **Pymt Method**

HELMETTA NJ 08828

Net Amount \$72.41

USA

No. of Affidavits:

Run Times: 1

Run Dates: 09/25/22

Text of Ad:

NOTICE OF PENDING CAPITAL ORDINANCE

The capital ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough"), held on September 21, 2022h twill be further considered for final passage after public hearing thereon, at a meeting of said governing body to be held at Borough Hall, located at 51 Main Street, Helmetta, New Jersey, on October 19, 2022, at 7:00 p.m., or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning the same.

A copy of this ordinance has been posted on the bulletin board upon which public notices are customarily posted in the Borough Hall of the Borough during the week prior to and up to and Including the date of such meeting; copies of the ordinance are available to the general public of the Borough who shall request such copies, at the office of the Municipal Clerk in said Borough of Heimetta, in the County of Middlesex, New Jersey. The summary of the terms of such capital ordinance follows:

Title: CAPITAL ORDINANCE PROVIDING FOR GEOGRAPHIC INFORMATION SYSTEM MAPPING - PHASES I, II, III AND IV, AND APPROPRIATING \$22,500 THEREFOR, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY Purpose(s): The improvements hereby authorized to be undertaken consist of GIS Utility System Mapping maintenance and updates for the Borough.

Appropriation: \$22,500

Section 20 Costs: \$1,650

MELISSA HALLERMAN, Acting Municipal Clerk Borough of Helmetta County of Middlesex, New Jersey

(\$37.41)

-0005424883-01

CERTIFICATE OF BOROUGH CLERK EXTRACT OF MINUTES SHOWING INTRODUCTION OF ORDINANCE

BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

MELISSA HALLERMAN, Acting Municipal Clerk

(SEAL)



MEETING OF MAYOR AND COUNCIL MINUTES-SEPTEMBER 21, 2022 7:00PM

*MEETING CALLED TO ORDER – SALUTE TO THE FLAG – MOMENT OF SILENCE Mayor Slavicek called the meeting to order at 7:04pm. All in attendance stood and Pledged Alliance to the Flag. A moment of silence was observed for the men and women in our military protecting our freedom.

*CALLING OF THE ROLL:

Mayor Slavicek Councilman Reid

Councilman Dzingleski - absent

Councilman Duffy

Councilman Karczewski

Councilman Stasi - absent

Also in attendance was Business Administrator Sal Masucci and Borough Attorney Joseph Youssouf.

*OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

*PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules of Govern adopted on January 4, 2022. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with intent to harass will be tolerated. If such behavior occurs, then that individual

member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

No public comments.

*ACCEPTANCE OF MINUTES - August 17, 2022

MOTION - Councilman Karczewski

SECONDED - Councilman Duffy

ROLL CALL: 3-0

*CONSENT AGENDA

Report of Municipal Clerk, Tax Collector

RESOLUTIONS:

2022- 128: Appointment of Water and Sewer Operator Paul Reed

129: Certified Public Works Salary Increase Paul Reed

130: Governing Body Certification of the Annual Audit

131: Authorizing the Retiree Payout for Sandra Bohinski

132: Retro Pay for Staff

133: Credit of Water and Sewer Balance

134: Waiving of Type I Permit Fees

135: Payment of Bills

MOTION – Councilman Reid ROLL CALL: 3-0

SECONDED: Councilman Karczewski

*REPORTS - Mayor, Committees, Attorney, Administrator

Mayor Slavicek stated Helmetta Day will be this upcoming Saturday starting at 4:00pm at the Pavilion. October 28th will be Hayrides and Bonfire at 7:00pm. Coffee with the Council will be November 12th at 9:00am at the Community Center. New Jersey League of Municipalities is in Atlantic City from November 15 thru November 17th. Maple Street project is finishing up. Councilman Karczewski discussed public safety with the Jamesburg Police Dept.

*Ordinance #2022-04 (Second Reading)

Ordinance for adoption of the Floodplain Management Regulations of Helmetta. An ordinance by the Mayor and Council of the Borough of Helmetta amending the Code of the Borough of Helmetta amending and supplementing Chapter 40 Section 119 of the Code of Helmetta to adopt flood hazard maps; to designate a Floodplain Administrator; and providing for severability and an effective date.

MOTION - Councilman Karczewski

SECONDED - Councilman Reid

ROLL CALL: 3-0

No comments from the public.

ADOPTION OF ORDINANCE:

MOTION - Councilman Duffy

SECONDED - Councilman Karczewski

ROLL CALL: 3-0

*Ordinance #2022-05 (First Reading)

Capital Ordinance Amending in Part Capital Ordinance No. 2022-03 Adopted on August 17, 2022 and providing for the preliminary design of improvements to Locust Drive, in order to expand the scope of improvements authorized, and to appropriate an additional \$353,000 therefor, for a total appropriation of \$380,000, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey.

MOTION - Councilman Karczewski

SECONDED - Councilman Duffy

ROLL CALL: 3-0

*Ordinance #2022-06 (First Reading)

Capital Ordinance providing for Geographic Information System Mapping – Phases I, II, III, IV, and appropriating \$22,500 therefor, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey.

MOTION - Councilman Duffy

SECONDED - Councilman Karczewski

ROLL CALL: 3-0

*CLOSED SESSION – Resolution pertaining to Matters: Contract Negotiation, Litigation, Personnel

MOTION - Councilman Karczewski

SECONDED - Councilman Reid

ROLL CALL: 3-0

*OPEN SESSION

MOTION - Councilman Duffy

SECONDED - Councilman Karczewski

ROLL CALL: 3-0

*RESOLUTION:

136: New Date/Time for November Council Meeting

MOTION - Councilman Reid

SECONDED - Councilman Karczewski

ROLL CALL: 3-0

*ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by Councilman Duffy and SECONDED by Councilman Reid at 8:05pm. All were in favor.

M. Hell

Melissa Hallerman Acting Municipal Clerk

CERTIFICATE OF BOROUGH CLERK EXTRACT OF MINUTES SHOWING PUBLIC HEARING AND FINAL ADOPTION OF ORDINANCE

I, MELISSA HALLERMAN, Acting Municipal Clerk of the Borough of Helmetta, in the
County of Middlesex, State of New Jersey, HEREBY CERTIFY that the annexed extract from
the minutes of a meeting of the governing body of said Borough, duly called and held on
officially recorded in my office in the Minute Book of said governing body and is a true,
complete and correct copy thereof and of the whole of said original minutes so far as the same
relates to Ordinance No. 2022-06 and the subject matter referred to in said extract.
IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Borough, this
BOROUGH OF HELMETTA, IN THE

MELISSA HALLERMAN, Acting Municipal Clerk

COUNTY OF MIDDLESEX, NEW JERSEY

(SEAL)



MEETING OF MAYOR AND COUNCIL MINUTES-OCTOBER 19, 2022 7:00PM

*MEETING CALLED TO ORDER – SALUTE TO THE FLAG – MOMENT OF SILENCE Mayor Slavicek called the meeting to order at 7:01pm. All in attendance stood and Pledged Allegiance to the Flag. A moment of silence was observed for the men and women in our military protecting our freedom.

*CALLING OF THE ROLL:

Mayor Slavicek

Councilman Reid

Councilman Dzingleski

Councilman Duffy

Councilman Karczewski – absent

Councilman Stasi

Also in attendance was Business Administrator Salvatore Masucci and Borough Attorney Joseph Youssouf.

*OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

*PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules of Govern adopted on January 4, 2022. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with intent to harass will be tolerated. If such behavior occurs, then that individual

member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

Heather Appar from Tetra Tech spoke about the NJOEM FEMA grant application process, timeline, and homeowner and municipality responsibilities for home elevation.

*ACCEPTANCE OF MINUTES – September 21, 2022

MOTION – Councilman Duffy SECONDED – Councilman Reid

ABSTAINED – Councilman Dzingleski and Councilman Stasi

ROLL CALL: 2-0

*CONSENT AGENDA

Report of Municipal Clerk, Tax Collector

RESOLUTIONS:

2022- 137: Authorization for Partial Payment No. 2 Maple Street

138: Payment of Bills

139: Request for Proposal for Engineering Firm

140: Waiving of Type 1 Permit Fees

141: Appointee for Legalized Games of Chance Control Commission

MOTION – Councilman Dzingleski

SECONDED - Councilman Reid

ROLL CALL: 4-0

*REPORTS – Mayor, Committees, Attorney, Administrator

Mayor Slavicek stated on behalf of himself, Council, and Administration he would like to extend his sincere condolences to the Sinagra family. On October 28th from 7-10pm is the Hayrides and Bonfire community event. Coffee with the Council will be November 12th at 9:00am at the Community Center. Holiday events will be coming up in December.

The Mayor and Councilman Karczewski met with the Jamesburg Police Department for public safety updates. The Jamesburg Police Department is looking for part-time crossing guards and they are swearing in their first female officer. There will be an 8:00pm curfew on Halloween. Councilman Reid thanked everyone for their efforts on Helmetta Day and the Fire Department Car Show.

Councilman Dzingleski expressed his thanks to all involved for Helmetta Day.

Councilman Duffy gave an update from the Director of the Department of Public Works regarding various projects in the Borough and the fire hydrant flushing beginning on October 31st thru November 4th between the hours of 10am and 2pm as well as one night of 10pm and 2am for Main Street flushing. DOT Maple Street, the core testing results have not been received by RVE as of October 19th. It was noticed that a section of guiderail near Helmetta Blvd. was damaged, and the contractor will be sending over an estimate which should fall under the DOT grant monies to fix. The cause of the rail being damaged was not determined. Regarding the roof at the Firehouse, we received an update quote placed under the Borough through the original company.

Business Administrator Sal Masucci stated Best Practices is 100% complete and we will be receiving funding. He will work with the CFO to determine the amount.

*Ordinance #2022-05 (Second Reading)

Capital Ordinance Amending in Part Capital Ordinance No. 2022-03 Adopted on August 17, 2022 and providing for the preliminary design of improvements to Locust Drive, in order to expand the scope of improvements authorized, and to appropriate an additional \$353,000 therefor, for a total appropriation of \$380,000, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey.

MOTION – Councilman Dzingleski

SECONDED - Councilman Stasi

ROLL CALL: 4-0

No comments from the public.

ADOPTION OF THE ORDINANCE 2022-05:

MOTION – Councilman Dzingleski

SECONDED – Councilman Stasi

 $ABSTAINED-Councilman\ Reid$

ROLL CALL: 3-0

Capital Ordinance providing for Geographic Information System Mapping – Phases I, II, III, IV, and appropriating \$22,500 therefor, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey.

MOTION – Councilman Dzingleski

SECONDED - Councilman Reid

ROLL CALL: 4-0

No comments from the public.

ADOPTION OF ORDINANCE 2022-06:

MOTION - Councilman Reid

SECONDED – Councilman Dzingleski

ROLL CALL: 4-0

*CLOSED SESSION – Resolution passed pertaining to the Matters: Attorney/Client Privilege and Contract Negotiations.

MOTION – Councilman Dzingleski

SECONDED - Councilman Reid

ROLL CALL: 4-0

*OPEN SESSION

MOTION - Councilman Duffy

SECONDED - Councilman Stasi

ROLL CALL: 4-0

^{*}Ordinance #2022-06 (Second Reading)

*ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by Councilman Dzingleski and SECONDED by Councilman Reid at 7:44pm. All were in favor.

Melissa Hallerman

Acting Municipal Clerk

M. Hell

Ordinance #2022-06 Borough of Helmetta County of Middlesex, State of New Jersey

Introduced: September 21, 2022

Recorded Vote

Motion made by: Councilman Duffy Second by: Councilman Karczewski

Roll Call

	AYES	NAYS	ABSTAIN	ABSENT
Councilman Reid	X			
Councilman Dzingleski				X
Councilman Duffy	X			
Councilman Karczewski	X			
Councilman Stasi				X

Adopted on First Reading Dated: September 21, 2022

Melissa Hallerman Acting Municipal Clerk

Adopted: October 19, 2022

Recorded Vote

Motion made by: Councilman Reid Second by: Councilman Dzingleski

Roll Call

	AYES	NAYS	ABSTAIN	ABSENT
Councilman Reid	X			
Councilman Dzingleski	X			
Councilman Duffy	X			
Councilman Karczewski				X
Councilman Stasi	X			

Adopted on Second Reading Dated: October/19, 2022

Melissa Hallerman Acting Municipal Clerk

HOME NEWS TRIBUNE Central Jersey

A GARNETT COMPANY

Classified Ad Receipt (For Info Only - NOT A BILL)

Customer: **BORO OF HELMETTA**

0005458973 Ad No.:

51 MAIN ST Address:

Invoice **Pymt Method**

HELMETTA NJ 08828

\$59.94 **Net Amount**

USA

Run Times: 1

No. of Affidavits:

Run Dates: 10/23/22

Text of Ad:

Text of Ad:

BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX
CAPITAL ORDINANCE NO. 2022-06
ORDINANCE STATEMENT AND SUMMARY
The capital ordinance, the summary terms of which are included herein, has been finally adopted by the governing body of the Borough of Helmetta, in the County of Middlesex, State of New Jersey (the "Borough"), by the recorded affirmative votes of at least two-thirds (2/3rds) of the full membership of the governing body on October 19, 2022, and the ten (10) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Clerk's office for members of the general public who request the same. The summary of the terms of such capital ordinance follows: Title; CAPITAL ORDINANCE PROVIDING FOR GEOGRAPHIC INFORMATION SYSTEM MAPPING - PHASES I, II, III AND IV, AND APPROPRIATING \$22,500 THEREFOR, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY Purpose(s): The improvements hereby authorized to be undertaken consist of GIS Utility System Mapping maintenance and updates for the Borough.

Appropriation: \$22,500
Section 20 Costs: \$1,650
MELISSA HALLERMAN, Acting Municipal Clerk
Borough of Helmetta
County of Middlesex, New Jersey (\$24,94)

CERTIFICATE AS TO CAPITAL BUDGET

I, DENISE MARABELLO, C	hief Fina	ncial Of	ficer of the	he Borou	gh of	Helmett	a, in the
County of Middlesex, State of New .	fersey, H	EREBY	CERTIF	Y that att	tache	d hereto	is a true
and complete copy of the 2022 Capita	d Budget	of the H	Borough c	or a Capita	al Bu	dget Am	endment
adopted,	2022,	which	Capital	Budget	or	Capital	Budget
Amendment shows the improvements	authorize	ed by Ore	dinance N	lo. 2022-0)6.		
						ى <i>ى</i> ر	
IN WITNESS WHEREOF, I h	ave herei	into set i	ny hand c	of said Bo	rougl	1, this $\underline{\mathcal{S}}$	day
, 20221							

BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

DENISE MARABELLO, Chief Financial Officer

BOROUGH CLERK'S CERTIFICATE CONCERNING PUBLICATION AND NO-PROTEST

I, MELISSA HALLERMAN, Acting Municipal Clerk of the Borough of Helmetta, in t	he
County of Middlesex, State of New Jersey (the "Borough"), HEREBY CERTIFY that:	

1. I am and was at all times referred to herein, the duly appointed Acting Municipal Clerk of the Borough. In this capacity, I have the responsibility to maintain the Minutes of the meetings of the governing body of the Borough and the records relative to all ordinances and resolutions of the Borough. The representations made herein are based upon the records of the Borough.
2. Attached hereto is a true and complete copy of Ordinance No. 2022-06 which was passed by the governing body of the Borough on first reading on September 21, 2022 and finally adopted by said governing body on Ordinance No. 2022-06 which was passed by the governing body on Ordinance No. 2022-06 which was passed by the governing body on Ordinance No. 2022-06 which was passed by the governing body of the Borough on first reading on September 21, 2022 and approved by the Mayor on Ordinance No. 2022-06 which was passed by the governing body of the Borough on first reading on September 21, 2022 and approved by the Mayor on Ordinance No. 2022-06 which was passed by the governing body of the Borough on first reading on September 21, 2022 and approved by the Mayor on Ordinance No. 2022-06 which was passed by the governing body of the Borough on first reading on September 21, 2022 and approved by the Mayor on Ordinance No. 2022-06 which was passed by the Mayor on Ordinance No. 2022-06 which was passed by the Mayor on Ordinance No. 2022-06 which was passed by the Mayor on Ordinance No. 2022 and approved by the Mayor on Ordinance No. 2022 and approved by the Mayor on Ordinance No. 2022 and approved by the Mayor on Ordinance No. 2022 and approved by the Mayor on Ordinance No. 2022 and approved by the Mayor on Ordinance No. 2022 and approved by the Mayor on Ordinance No. 2022 and approved by the Mayor on Ordinance No. 2022 and approved by the Mayor on Ordinance No. 2022 and approved by the Mayor on Ordinance No. 2022 and approved by the Mayor on Ordinance No. 2022 and approved by the Mayor on Ordinance No. 2022 and approved by the Mayor on Ordinance No. 2022 and
3. On September 2, 2022, I caused to be posted, in the principal municipal building of the Borough at the place where public notices are customarily posted, a copy of said Ordinance and a notice that copies of the Ordinance would be made available to the members of the general public of the Borough who requested copies, up to and including the time of further consideration of the Ordinance by the governing body. Copies of the Ordinance were made available to all who requested same.
4. After introduction, the Ordinance was duly published on September 25, 2022 and after final passage, the Ordinance was duly published on October 23, 2022. No protest signed by any person against making the improvement authorized therein, nor any petition requesting that a referendum vote be taken on the action proposed in the Ordinance has been presented to the governing body or to me or filed in my office within ten (10) days after said publication following final adoption or at any other time after the final passage thereof.
5. A certified copy of the Ordinance and a copy of the amended capital budget form, if required, have been filed with the Director of the Division of Local Government Services.
IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Borough, this 2 nd day of, 2022.
BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY
COUNTEUC MIDDLEGEA. NEW JERGET

MELISSA HALLERMAN, Acting Municipal Clerk

(SEAL)

(Note: This Certificate must be executed no earlier than 11 days following the first publication after adoption of the Ordinance.)

CERTIFICATE AS TO AFFIDAVITS OF PUBLICATION

I, MELISSA HALLERMAN, Acting Municipal Clerk of the Borough of Helmetta, in the
County of Middlesex, New Jersey, HEREBY CERTIFY, that annexed hereto are true and
complete copies of the Affidavits of Publication relating to Ordinance No. 2022-06, as published
on <u>September 25</u> , 2022 following introduction and as published on
<u>October 23</u> , 2022 following final adoption.
IN WITNESS WHEREOF, I hereby set my hand and the seal of the Borough of Helmetta this 33" day of, 2022.

BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

MELISSA HALLERMAN, Acting Municipal Clerk

(SEAL)

HOME NEWS TRIBUNE Central Jersey

A GANNETT COMPANY

Classified Ad Receipt (For Info Only - NOT A BILL)

Customer: BORO OF HELMETTA

Ad No.: 0005424883

Address: 51 MAIN ST

Pymt Method Invoice

HELMETTA NJ 08828

Net Amount \$72,41

USA

U2A

No. of Affidavits:

Run Times: 1

Run Dates: 09/25/22

Text of Ad:

NOTICE OF PENDING CAPITAL ORDINANCE

The capital ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough"), held on September 21, 2022. It will be further considered for final passage after public hearing thereon, at a meeting of said governing body to be held at Borough Hall, located at 51 Main Street, Helmetta, New Jersey, on October 19, 2022, at 7:00 p.m., or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning the same.

A copy of this ordinance has been posted on the bulletin board upon which public notices are customarily posted in the Borough Hall of the Borough during the week prior to and up to and including the date of such meeting; copies of the ordinance are available to the general public of the Borough who shall request such copies, at the office of the Municipal Clerk in said Borough of Helmetta, in the County of Middlesex, New Jersey. The summary of the terms of such capital ordinance follows:

Title: CAPITAL ORDINANCE PROVIDING FOR GEOGRAPHIC INFORMATION SYSTEM MAPPING - PHASES I, II, III AND IV, AND APPROPRIATING \$22,500 THEREFOR, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY Purpose(s): The improvements hereby authorized to be undertaken consist of GIS Utility System Mapping maintenance and updates for the Borough,

Appropriation: \$22,500

Section 20 Costs: \$1,650

MELISSA HALLERMAN, Acting Municipal Clerk Borough of Helmetta County of Middlesex, New Jersey

(\$37.41)

----0005424883-01

HOME NEWS TRIBUNE Central Jersey

A GANNETT COMPANY

Classified Ad Receipt (For Info Only - NOT A BILL)

BORO OF HELMETTA Customer:

0005458973 Ad No.:

51 MAIN ST Address:

Invoice Pymt Method

HELMETTA NJ 08828

Net Amount \$59.94

USA

Run Times: 1

No. of Affidavits:

Run Dates: 10/23/22

Text of Ad:

Text of Ad:

BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX
CAPITAL ORDINANCE NO. 2022-06
ORDINANCE STATEMENT AND SUMMARY
The capital ordinance, the summary terms of which are included herein, has been finally adopted by the governing body of the Borough of Helmetta, in the County of Middlesex, State of New Jersey (the "Borough"), by the recorded affirmative votes of at least two-thirds (2/3rds) of the full membership of the governing body on October 19, 2022, and the ten (10) day period of Ilmitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Clerk's office for members of the general public who request the same. The summary of the terms of such capital ordinance follows: Title: CAPITAL ORDINANCE PROVIDING FOR GEOGRAPHIC INFORMATION SYSTEM MAPPING - PHASES I, II, III AND IV, AND APPROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY Purpose(s): The improvements hereby authorized to be undertaken consist of GIS Utility System Mapping maintenance and updates for the Borough.

Appropriation: \$22,500
Section 20 Costs: \$1,650
MELISSA HALLERMAN, Acting Municipal Clerk
Borough of Helmetta
County of Middlesex, New Jersey (\$24.94)

-0005458973-01

Ordinance #2022-06 Borough of Helmetta County of Middlesex, State of New Jersey

Introduced: September 21, 2022

Recorded Vote

Motion made by: Councilman Duffy Second by: Councilman Karczewski

Roll Call

	RECORDED VOTE					
	AYES	NAYS	ABSTAIN	ABSENT		
Councilman Reid	X					
Councilman Dzingleski				X		
Councilman Duffy	X					
Councilman Karczewski	X					
Councilman Stasi				X		

Adopted on First Reading Dated: September 21, 2022

Melissa Hallerman
Acting Municipal Clerk

Adopted: October 19, 2022

Recorded Vote

Motion made by: Councilman Reid Second by: Councilman Dzingleski

Roll Call

	RECORDED VOTE				
	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Reid	X				
Councilman Dzingleski	X				
Councilman Duffy	X				
Councilman Karczewski				X	
Councilman Stasi	X				

Adopted on Second Reading Dated: October 19, 2022

Melissa Hallerman Acting Municipal Clerk